MINUTES OF THE JULY 14, 2026 MEETING OF THE HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100,** on **July 14, 2026** which was held at **21728 Beechnut, Richmond, Texas 77407.**

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. Those Commissioners present were: **DALE TERRY, MARY BLONDELL, STEVE FOWLER, JEFF JERNBERG,** and **KEN ARRINGTON** (arriving at 6:25 p.m.). Also, in attendance was **Bobby Clark** (Fire Chief) and members of his staff, **Samantha Smith** (PIO), **Rebecca Densmore** (Westcom Director of Emergency Communications), **Thomas Killeen**, Development Officer, **Katie Norris** of RIT Financial, District bookkeeper, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

2. To receive public comment.

No public comment was forthcoming.

3. To review and approve minutes from prior meetings.

A Motion was made by Ms. **BLONDELL,** seconded by Mr. **FOWLER,** to approve prior meeting minutes. The Motion passed by a vote of 4 to 0.

4. To review, discuss and act on matters related to the District's 2026 tax rate setting process.

The Board was introduced to Mr. Bobby Opperman who will be working on District financial planning matters. No action was taken by the Board.

5. To review, discuss and act on financial matters including the Treasurer's Report, payment of District operating bills, payment of budgeted capital expenses, payment of operations funding pursuant to the service agreement with the Department, and any necessary banking authorizations and pledge agreements.

Katie Norris presented the monthly financial report including bills for payment. A Motion was made by Mr. **JERNBERG,** seconded by Mr. **FOWLER,** to approve payment of the bills as presented. The Motion passed by a vote of 4 to 0.

Commissioner **ARRINGTON** joined the meeting at 6:25 p.m.

6. To review, discuss and act on obtaining funding for District projects and operations, including approval of any required resolutions related to same.

The Boad reviewed funding matters including the Sales Force Grant Management System at a cost of $8,190 per year. Ms. **BLONDELL** made a Motion, seconded by

Mr. **FOWLER,** to approve the management system as presented. The Motion passed by a vote of 5 to 0.

Mr. Killeen then updated the Board regarding funding efforts related to District projects, including $850,000 in federal appropriations which would be considered by the state, and approved or denied by the end of September. After review, Mr. **JERNBERG** made a Motion, seconded by Ms. **BLONDELL,** to approve the report as presented. The Motion passed by a vote of 5 to 0.

7. To review and take action on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.

No action was taken by the Board.

8. To review, discuss and act on matters related to operation of Westcom.

Ms. Densmore presented the operations report for Westcom including technology matters, and introduced the new Operations Manager. She advised the new GIS contractor was currently assisting Austin County to prepare for their start date of September 1st with Westcom for Dispatch.

The Board discussed Westcom call rates. A Motion was made by Mr. **FOWLER,** seconded by Mr. **JERNBERG,** to authorize Ms. **BLONDELL** to set the per-call fee rate not to exceed $31 per call. The Motion passed by a vote of 5 to 0.

9. To review, discuss and act on matters related to District's website, social media and public education.

Captain Smith provided an update on District matters, including a recent medical diagnosis and subsequent treatment for a CVFD firefighter.

10. To review and act on disposal of surplus equipment.

No action was taken by the Board.

11. To review, discuss and act on acquisitions or needed repairs of District supplies, equipment, vehicles or apparatus, including funding.

No action was taken by the Board.

12. To review, discuss and act on needed improvements or repairs to the District's facilities, including funding.

No action was taken by the Board.

13. **To review, discuss and take action on matters related to construction (current and proposed) projects, including funding.**

A Motion was made by Mr. **FOWLER,** seconded by Mr. **ARRINGTON,** to approve the expenditure of $60,000 for Calibre to conduct a well study. The Motion passed by a vote of 5 to 0.

14. **To review, discuss and take action regarding real estate matters.**

The Board reviewed real estate matters related to current property for sale. A Motion was made by Mr. **JERNBERG,** seconded by Ms. **BLONDELL,** to authorize President **TERRY** to execute contracts related to the sale. The Motion passed by a vote of 5 to 0.

15. **To review, discuss and take action on matters related to personnel, including compensation, benefits, retention and recruiting.**

The Board discussed a job description for a QA & Training Specialist including an exempt salary of $82,000 per year. A Motion was made by Mr. **FOWLER,** seconded by Mr. **ARRINGTON,** to approve the description as presented. The Motion passed by a vote of 5 to 0.

16. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board did not convene in Closed Session regarding legal or sales tax matters.

17. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

The Board did not convene in Closed Session regarding real estate matters.

18. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board did not convene in Closed Session regarding personnel matters.

19. **To take action on matters discussed in closed session.**

No action was taken by the Board.

20. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next special meeting related to the STORM Ranch facility was scheduled for July 30, 2026. The next regular meeting was scheduled for Tuesday, August 4, 2026.

21. Adjournment.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:20 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 8, 2026.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: ______________________________
KEN ARRINGTON
Secretary of the Board