

**MINUTES OF THE JUNE 9, 2026 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **June 9, 2026**, at 21728 Beechnut, Richmond, Texas 77407.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. Those Commissioners present were: **DALE TERRY, JEFF JERNBERG, MARY BLONDELL, STEVE FOWLER, and KEN ARRINGTON**. Also, in attendance was Bobby Clark, Fire Chief, and members of his staff, Thomas Killeen, Samantha Smith, Dennis Maldonado, IT Director, Rebecca Densmore, Executive Director of Westcom, Katie Norris, the District's bookkeeper, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To administer Oaths of Office to elected Commissioners.

Mr. Manley administered the oaths of office to the newly elected Commissioners: Dale Terry, Mary Blondell, and Ken Arrington.

3. To elect Board Officers.

A Motion was made by Mr. **JERNBERG**, seconded by Mr. **FOWLER**, to keep the same officer positions as follows:

Dale Terry	President
Jeff Jernberg	Vice President
Mary Blondell	Treasurer
Ken Arrington	Secretary
Steve Fowler	Assistant Secretary/Treasurer

The motion was approved by a vote of 5 to 0.

4. To receive public comment.

Mr. Ben Westlak addressed the Board requesting information related to the district's change(s) related to tax exemptions.

5. To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.

Ms. Norris presented the District's financial report and invoices for payment. A Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON**, to approve the report and invoices as presented. The motion was approved by a vote of 5 to 0.

A Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON**, to approve transferring \$1,750,000 to Community Volunteer Fire Department for June operational expenses. The motion was approved by a vote of 5 to 0.

A Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON**, to approve the loan payment to Webster Bank in the amount of \$2,707,010.19. The motion was approved by a vote of 5 to 0.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the issuance of credit cards for Ms. Blondell and Mr. Killeen. The motion was approved by a vote of 5 to 0.

6. **To review, discuss and act on bank matters, including opening and closing accounts.**
A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER**, to open new account(s) with Texas Regional Bank, as necessary, for grant and government appropriation funds received. After review and discussion, the Motion passed by a vote of 5 – 0.
7. **To review, discuss and act regarding tax exemption statements.**
A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve posting an information sheet on the website to explain the District's decision to eliminate the Homestead and over 65 exemptions. After review and discussion, the Motion passed by a vote of 5 – 0.
8. **To review, discuss and act on obtaining funding for District projects and operations, including approval of any required resolutions related to same.**

The Board discussed potential federal funding opportunities available through the Federal Emergency Management Agency (FEMA), including the Assistance to Firefighters Grant (AFG) Program and the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program. A motion was made by Mr. **ARRINGTON** and seconded by Ms. **BLONDELL**, authorizing the preparation and submission of grant applications under the FEMA AFG and SAFER programs for eligible projects and staffing initiatives that support the District's operational, emergency response, and public safety objectives, and execution of any necessary Board Resolutions related to same. After review and discussion, the Motion passed by a vote of 5 – 0.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to seek reimbursement for Mr. Killeen's time related to completing applications for grants on the District's behalf. After review and discussion, the Motion passed by a vote of 5 – 0.

9. **To review and take action on approval of expenses related to upcoming training classes, course materials, equipment, and related expenditures to be incurred by the District.**

No action.

10. **To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark provided a summary of responses and activity.

He reported that there were six (6) cardiac arrests and one (1) Life Flight call. There was a daily average of 4.68 Fire calls in May, compared to 4.60 average calls in April. There was a daily average of 30.52 EMS calls in May, compared to 32.37 average calls in April. There were 585 patients transported by ambulance, compared to 529 in April. The Training Department had 30 internal intern shifts, and 104 outside clinical EMS shifts. May training was MCI training, and June training was P3 Test Process. The Fire Academy graduated 11 cadets on May 30th. The EMS Academy graduated 19 students on May 16th. The 2026B class will start in the fall.

A Motion was made by Mr. **FOWLER**, seconded by Mr. **JERNBERG**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$841,302.95 and operational expenses in the amount of \$707,652.66. The motion was approved by a vote of 5 to 0.

11. **To review, discuss and act on matters related to operation of Westcom.**

Ms. Densmore provided a report on Westcom's significant activities. The year-to-date total incidents/calls reported was 54,995. Total payroll expense reported: \$176,081.05. Ms. Densmore reported that: one administrative vacancy remains open, with in-person interviews occurring during the week of the meeting. Seven dispatcher vacancies remain open; the posting was scheduled to close on June 12, with interviews to follow. 1 trainee successfully completed the training program. All current personnel are reported as compliant with required training requirements. The Greater Harris County 911 Awards Ceremony is scheduled for June 17, with several WESTCOM members nominated for awards. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the reports and approve \$3,650.46 for HVAC repairs. The motion was approved by a vote of 5 to 0.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve retaining a consultant to assist with GIS systems, at a rate of \$100/hour, not to exceed 40 hours. The motion was approved by a vote of 5 to 0.

12. To review, discuss and act on matters related to Public Information Request processes and methods of receipt.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to designate the only ways to submit a request for information pursuant to the Texas Public Information Act will be through USPS, in person or through the designated email "records@esd100.org. The motion was approved by a vote of 5 to 0.

13. To review, discuss and act on matters related to District's website, social media, and public education.

Samantha Smith provided the following update:

1. Recruiting Update:

- a. 2026 Alpha: twenty-eight started Jan. 13th
- b. Currently down to eleven (11)
- c. Academy Hell Night May 23rd
- d. Fire Graduation May 30th
- e. EMS Graduation May 16th
- f. 2026 Bravo: sixty-seven scheduled for the PAT June 6th and 20th.

2. Drone Program (6 Part 107 Pilots); seven in training; (10) Departments: a

- a. 4/3 @ 0044hrs: FBCSO-searching for missing individual, unfounded.
- b. 4/19 @ 0053hrs: Disregarded right before making scene due to heavy rains and lightning, robbery suspects with LE.
- c. 4/19 @ 2036hrs: FBCSO-missing 16 yr old autistic individual, searched with no findings.
- d. 4/24 @ 0015hrs: Disregarded while enroute due helicopter making scene for person fleeing after running over LE.
- e. 4/29 @ 0230hrs: 15 yr old runaway female, set up and about to launch when she walked back on scene.

3. Community Outreach/Social Media/Website

- a. Social Media Outreach (posts across FB and Insta)
 - i. April: forty-nine (49) posts
 - ii. 104.4k views on FB (10k followers)
 - iii. 35.3k views on insta (2k followers)
- b. Lone Star Career Fair: May 8th
- c. Fort Bend Expo: May 9th
- d. Past and Present Get Together June 6th @10am
- e. SFFMA Conference in Waco June 13th presenting on Building a Stronger Pipeline: The Impact of a Delayed Entry Program (90 mins)

4. JRFF Program

- a. Thirty-two current juniors in the program with eight (8) instructors

5. Honor Guard

- a. New uniforms have been delivered, we will be getting a group photo and announcement out this month

6. Peer Support Team

- a. 11 Members
 - Six (6) trained in 1-1 peer support
 - Two (2) trained in group crisis support
 - Two (2) ASIST Suicide Prevention Class
 - One (1) Trained the Trainer for Suicide Prevention
 - Upcoming individual and group crisis training for entire team

7. STORM Ranch

- a. Website is live and continues to be updated (www.thestormranch.org)
- b. Will coordinate groundbreaking with media for Summer of 2026
- c. Met with Moody Foundation-April 1st

8. WestCom 911

- a. Website is live and updated

Mr. **JERNBERG** made a motion, seconded by Mr. **FOWLER**, to accept the report. The motion was approved by a vote of 5 to 0.

14. To review and act on disposal of surplus equipment.

Mr. **JERNBERG** made a motion, seconded by Mr. **ARRINGTON**, to ratify the previous authorization to donate the old booster truck to the Texas Forestry Service's Helping Hands Program, and designate the recipient to be Prairie Hill VFD. The motion was approved by a vote of 5 to 0.

15. To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles, or apparatus.

No action.

16. To review, discuss and act on needed improvements or repairs to the District's facilities.

See HVAC repair approved under item #11 above

17. To review, discuss and act on matters related to construction (current and proposed) projects.

No action.

- 18. To review, discuss and act on real estate matters.**

No action.

- 19. To review, discuss and act on personnel matters, including compensation, benefits, retention and recruiting.**

No action

- 20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

- 21. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board went into closed session at 8:55 p.m. to discuss personnel matters. The Board came out of closed session at 9:35 p.m.

- 23. To take action on matters discussed in closed session.**

No action.

- 24. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

A budget workshop was scheduled for June 16, at 11:00 a.m. Next meeting was confirmed for July 7, 2026, at 6:00 p.m.


- 25. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 9:35 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on June 16, 2026.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON
Secretary of the Board