

**MINUTES OF THE FEBRUARY 3, 2026 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **February 3, 2026**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. Those Commissioners present were: **DALE TERRY, MARY BLONDELL, STEVE FOWLER, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was Lina Alvarado, Assistant Chief of Administration, Thomas Kileen, Samantha Smith, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

**3. To receive public comment.**

None.

**4. To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve payment of the invoices as presented, and the payment to CVFD in the amount of \$1,500,000 for operational expenses. The motion was approved by a vote of 5 to 0.

**5. To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark and his staff provided a summary of responses and activity. A Motion was made by Mr. **FOWLER**, seconded by Mr. **JERNBERG**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$1,264,572.78 and operational expenses in the amount of \$796,762.72. The motion was approved by a vote of 5 to 0.

**6. To review, discuss and act on matters related to District's website, social media and public education.**

Samantha Smith provided an update on the District's social media and public relations activities. Mr. **ARRINGTON** made a motion, seconded by Ms. **BLONDELL**, to accept the report. The motion was approved by a vote of 5 to 0.

- 7. Review and take action on matters relating to calling an election to be held in May 2026.**

No action.

- 8. To review and act on disposal of surplus equipment.**

No action.

- 9. To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

Mr. ARRINGTON made a motion, seconded by Ms. BLONDELL, to approve reassigning an existing Tahoe to the IDT program, and up to 1,500 to replace current stickers. The motion was approved by a vote of 4 to 0. Commissioner Fowler abstained.

Mr. ARRINGTON made a motion, seconded by Ms. BLONDELL, to approve up to \$!2,500 to reassign and outfit existing Tahoe to be used as a drone response vehicle. The motion was approved by a vote of 4 to 0. Commissioner Fowler abstained.

- 10. To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action.

- 11. To review, discuss and act on matters related to construction (current and proposed) projects.**

No action.

- 12. To review, discuss and act on real estate matters.**

Ms. BLONDELL made a motion, seconded by Mr. FOWLER, to engage Steven Lee to sell Grand Mission Property. The motion was approved by a vote of 5 to 0.

- 13. To review, discuss and act on personnel matters.**

No action

- 14. To review, discuss and act on matters related to the Dispatch Center.**

No action.

15. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

16. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

17. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board went into closed session at 5:30 p.m. to discuss personnel matters. The Board came out of closed session at 9:00 p.m.

18. **To take action on matters discussed in closed session.**

No action.

19. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next regular meeting will be Tuesday, February 10, 2026, at 6:00 p.m.

20. **Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 9:05 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on March 19, 2026.

**HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

By:   
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**KEN ARRINGTON**  
Secretary of the Board