

**MINUTES OF THE DECEMBER 2, 2025 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **December 2, 2025**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. Those Commissioners present were: **DALE TERRY, MARY BLONDELL, STEVE FOWLER, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was Chief Bobby Clark and members of his staff, Rebecca Densmore with Westcom, Samantha Smith, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

3. To receive public comment.

None.

4. To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve payment of the invoices as presented, and the payment to CVFD in the amount of \$1,500,000 for operational expenses. The motion was approved by a vote of 5 to 0.

5. To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.

Chief Clark and his staff provided a summary of responses and activity. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$778,055.68 and operational expenses in the amount of \$731,694.21. The motion was approved by a vote of 5 to 0.

6. To review, discuss and act on matters related to District's website, social media and public education.

Samantha Smith provided an update on the District's social media and public relations activities. Ms. **BLONDELL** made a motion, seconded by Mr. **FOWLER**, to accept the report. The motion was approved by a vote of 5 to 0.

7. **To review and act on disposal of surplus equipment.**

No action.

8. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

No action.

9. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action.

10. **To review, discuss and act on matters related to construction (current and proposed) projects.**

No action.

11. **To review, discuss and act on real estate matters.**

No action.

12. **To review, discuss and act on personnel matters.**

No action

13. **To review, discuss and act on matters related to the Dispatch Center.**

No action.

14. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board went into closed session to consult with legal counsel at 7:02 p.m. and came out of closed session at 8:10 p.m.

15. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

16. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

17. **To take action on matters discussed in closed session.**

No action.

18. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next regular meeting will be Tuesday, December 9, 2025, at 6:00 p.m. A workshop will be held with Job Corp on December 18, 2025

19. **Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:10 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on January 13, 2026.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:


KEN ARRINGTON
Secretary of the Board