

**MINUTES OF THE OCTOBER 7, 2025 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **October 7, 2025**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:05 p.m. Those Commissioners present were: **DALE TERRY, MARY BLONDELL, STEVE FOWLER, KEN ARRINGTON**, and **JEFF JERNBERG**. Also, in attendance was Chief Bobby Clark and members of his staff, Rebecca Densmore and Brian Gazeway with Westcom, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

3. To receive public comment.

None.

4. To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.

A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON**, to approve payment of the invoices as presented, and the payment to CVFD in the amount of \$1,500,000 for operational expenses. The motion was approved by a vote of 5 to 0.

5. To review and act regarding the purchase and replacement of Poll Pads for District elections.

A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL**, to approve the purchase of new Poll Pads in the amount of \$1,213.04. The motion was approved by a vote of 5 to 0.

6. To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.

Chief Clark and his staff provided a summary of responses and activity. A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$801,749.55 and operational expenses in the amount of \$719,745.26. The motion was approved by a vote of 5 to 0.

7. **To review, discuss and act on matters related to District's website, social media and public education.**

Samantha Smith provided an update on the District's social media and public relations activities. Mr. **JERNBERG** made a motion, seconded by Mr. **FOWLER**, to accept the report. The motion was approved by a vote of 5 to 0.

8. **To review and act on disposal of surplus equipment.**

No action.

9. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

Chief Clark informed the Board that Missouri City received a rescue truck through a grant and asked if ESD 100 would like to take possession of the truck. Fort Bend County would restripe the truck and provide lights. Mr. **FOWLER** made a motion, seconded by Mr. **JERNBERG** to accept possession and maintain the Fort Bend Technical Rescue truck. The motion was approved by a vote of 5 to 0.

Mr. **JERNBERG** made motion, seconded by Mr. **ARRINGTON**, to approve purchasing Starlink for the Communications truck, in an amount of \$2,200 for hardware, with an ongoing fee of \$165/month. The motion was approved by a vote of 5 to 0.

10. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action.

11. **To review, discuss and act on matters related to construction (current and proposed) projects.**

Mr. **ARRINTON**, made a motion, seconded by Mr. **TERRY**, to approve the quotes received from JWM Tools LLC (\$62,859.00) and KTJ Bulldozer & Construction LLC (\$94,288.50) to clear the Bellaire property for the STORM project. The motion was approved by a vote of 5 to 0.

The Commissioners received and discussed an invitation received to attend an open house and grand opening ceremony for the new North Carolina Fire Marshal's water rescue facility. Ms. **BLONDELL** made a motion, seconded by Mr. **TERRY**, to authorize travel to attend the event. The motion was approved by a vote of 5 to 0.

Andrea Greer informed the Board that U.S. Senator John Cornyn's Regional Direct would like to arrange for an on-site visit.

- 12. To review, discuss and act on real estate matters.**

No action.

- 13. To review, discuss and act on personnel matters.**

Mr. **ARRINGTON** made motion, seconded by Ms. **BLONDELL** to approve increasing the salary range for a new IT person to \$90,000/year. The motion was approved by a vote of 5 to 0.

- 14. To review, discuss and act on matters related to the Dispatch Center.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve engaging a report writer, not to exceed \$1,995, to build various reports based on Priority 1 data. The motion was approved by a vote of 5 to 0.

Mr. **JERNBERG** made a motion, seconded by Mr. **ARRINGTON**, to approve the purchase of eight (8) new Pro QA licenses in the amount of \$23,000. The motion was approved by a vote of 5 to 0.

Ms. **BLONDELL** made a motion, seconded by Mr. **JERNBERG**, to relocate the Communications truck and store it with the Fulshear FD. The motion was approved by a vote of 5 to 0.

Ms. **BLONDELL** made a motion, seconded by Mr. **JERNBERG**, to approve a current employee to move from shift supervisor to an administrative position, and hire an additional shift supervisor to replace her. The motion was approved by a vote of 5 to 0.

- 15. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board went into closed session at 7:41 p.m., and came out of closed session at 7:55 p.m.

- 16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

- 18. To take action on matters discussed in closed session.**

No action.

- 19. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next regular meeting will be Tuesday, October 14, 2025, at 6:00 p.m.

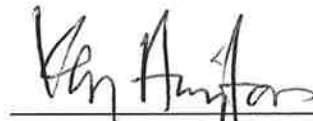
- 20. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:15 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on December 9, 2025.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON

Secretary of the Board