

**MINUTES OF THE AUGUST 5, 2025 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **August 5, 2025**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, KEN ARRINGTON, MARY BLONDELL. JEFF JERNBERG** was unable to attend. Also, in attendance was Chief Bobby Clark, Rebecca Densmore with Westcom, and David Manley of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

3. To receive public comment.

Representative from the Katy Safety Fest, now called the Lonestar Safet Fest, requesting the District's support. This item will be placed on a future agenda.

4. To receive the District's 2024 Audit presentation and take any necessary action

Joseph Ellis with McCall Gibson, the District's auditor, presented the 2024 financial audit. He reported that the District received an unmodified, clean opinion, which was the best they could receive. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the audit as presented. The motion was approved by a vote of 4 to 0.

5. To review, discuss and act regarding the District's Tax Setting process

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to cancel the election currently set for November 25th, and move the public hearing and tax setting meeting to September 5, 2025. The motion was approved by a vote of 4 to 0.

6. To receive a presentation regarding District insurance policies, and discuss and take any action related to same.

Tom Newby from VFIS provided information about the District's health insurance options. No action taken.

7. **To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve payment to CVFD in the amount of \$1,500,000 for operational expenses. The motion was approved by a vote of 4 to 0.

8. **To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark provided a summary of responses and activity. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **FOWLER**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$1,164,972.56 and operational expenses in the amount of \$886,747.60. The motion was approved by a vote of 4 to 0.

9. **To review, discuss and act on matters related to District's website, social media and public education.**

Samantha Smith provided an update and informed the Board she is in the process of making a separate web page for the STORM project. Mr. **FOWLER**, seconded by Mr. **ARRINGTON**, to accept the report. The motion was approved by a vote of 4 to 0.

A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL**, to approve agreement with Streamline for STORM website hosting with a one-time fee of \$250, and an annual fee of \$9,600. The motion was approved by a vote of 4 to 0.

10. **To review and act on disposal of surplus equipment.**

No action.

11. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

Mr. **TERRY**, seconded by Mr. **FOWLER**, to approve the purchase of an ambulance from Crestline in the amount of \$298,934.10. The motion was approved by a vote of 4 to 0.

The Department will look into the benefit of taking the box off of the new Crestline chassis and putting it on the wrecked ambulance chassis.

12. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

No action.

- 13. To review, discuss and act on matters related to construction (current and proposed) projects.**

Mr. Terry gave the Board an update on the STORM project and the efforts planned to obtain State support during the special session in Austin. Andrea Greer and Samanth Smith updated the board on efforts to obtain private donations. No action.

- 14. To review, discuss and act on real estate matters.**

No action.

- 15. To review, discuss and act on personnel matters.**

No action.

- 16. To review, discuss and act on matters related to the Dispatch Center.**

No action.

- 17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

- 18. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 19. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

- 20. To take action on matters discussed in closed session.**

No action.

- 21. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The next regular meeting will be Tuesday, August 12, 2025, at 6:00 p.m.

22. Adjournment.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 8:22 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 9, 2025.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON
Secretary of the Board