

**MINUTES OF THE DECEMBER 10, 2024 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **December 10, 2024**, at the offices of the District's Communication Center, **21728 Beechnut, Richmond, Texas 77407**.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, MARY BLONDELL**, and **KEN ARRINGTON**. **STEVE FOWLER** and **JEFF JERNBERG** were unable to attend. Also, in attendance was **Rebecca Densmore**, Interim Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, District IT Director, **Katie Norris** with RIT Financial, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To receive public comment.

None.

3. To review and approve minutes for prior meetings.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON** to approve the prior meeting minutes. After discussion, the motion was passed by a vote of 3 to 0.

4. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, audit, and to review, discuss and act on District Investments and any necessary banking authorizations and pledge agreements.

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to approve and pay the bills as presented. After discussion, the motion was passed by a vote of 3 to 0.

A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to approve moving the funds from Frost Bank to Texas Class, and to close the accounts at Frost Bank. After discussion, the motion was passed by a vote of 3 to 0.

5. To review, discuss and act to amend district budgets.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept CVFD and Westcom revised payroll budgets as presented. After discussion, the motion was passed by a vote of 3 to 0.

6. **To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

No Action.

7. **To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No Action.

8. **To review, discuss and act on matters related to the operation of dispatch center.**

Ms. Densmore and Mr. Gazaway reviewed significant events related to the operations of the dispatch center. Mr. Maldonado updated the Board on technology matters. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON** to approve the reports as presented. After discussion, the motion was passed by a vote of 3 to 0.

9. **To review, discuss and act on matters related to termination and/or engagement of human resources firm.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON** to approve the contract with Organizology to provide human resources services in the amount of \$4,000 per month. After discussion, the motion was passed by a vote of 3 to 0.

10. **To review, discuss and act on matters related to current and future construction projects.**

No Action.

The Board addressed items 9 through 11 out of order and went into closed session at 6:05 p.m.

11. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

12. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

13. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board came out of executive session at 6:15 p.m.

- 14. To review and appoint governmental relations committee to prepare District concerns and priorities for the 2025 legislative session.**

The Board appointed Mr. Terry, Mr. Arrington and Ms. Blondell.

- 15. To take action on matters discussed in closed session.**

No action.

- 16. To confirm upcoming meetings and items needed for the agendas.**

A Meeting was set for January 7, at 6:00 p.m., and a meeting for January 14, 2025 to start at 4:30 to review employee performances.

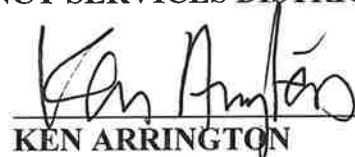
- 17. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 9:01 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 11, 2024.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON
Secretary of the Board