

**MINUTES OF THE JANUARY 7, 2025 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **January 7, 2025**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 5:10 p.m. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, KEN ARRINGTON**, and **MARY BLONDELL**. **JEFF JERNBERG** was unable to attend. Also, in attendance was Chief Bobby Clark and members of his staff. David Manley of Coveler & Peeler, P.C., the District's legal counsel was also in attendance.

The Board proceeded to address the following:

3. To receive public comment.

No public was in attendance.

4. To review and take action to accept for filing a petition to expand the District's territory under Health & Safety Code Section 775.051 and to call for a Public Hearing on the petition.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to receive accept the Petition, with fifty qualified voters signatures, to expand the District's territory under Health and Safety Code 775.051. After review and discussion, the motion passed by a vote of 4 to 0. The Board set the public hearing for February 11, at 6:00 p.m., and authorized District's counsel to publish the required notice(s).

5. To review and discuss access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.1175.

Mr. Manley reviewed information related to the access to personal information under the Public Information Act, including review of sections 552.024, 552.117 and 552.1175; and provided the Board and Department with the related forms. No action necessary.

6. To review, discuss and act on financial matters, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve and pay the district bills and the payment to CVFD in the amount of \$1,500,000 for operational expenses. The motion was approved by a vote of 4 to 0.

7. **To receive an operations and financial report from Community Volunteer Fire Department, and to take any necessary action thereon, including to receive and approve the Department payroll and expense totals from the previous month and Department budget.**

Chief Clark and his staff provided a summary of responses and activity. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$640,423.44 and operational expenses in the amount of \$924, 027.11. The motion was approved by a vote of 4 to 0.

8. **To review, discuss and act on matters related to District's website, social media and public education.**

Smanatha Smith provided the Board with an update on the Department's social media and recruiting activities. A motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER** to approve the report as presented. Motion passed by a vote of 4 to 0.

9. **To review and act on disposal of surplus equipment.**

No action.

10. **To review, discuss and act on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus.**

A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL**, to approve the purchase of Responder 360 for Westcom in the amount of \$2,500. After discussion, the motion passed by a vote of 4 to 0.

A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL**, to approve the purchase of CAD upgrade for Austin County, in the amount of \$13,160.00 After discussion, the motion passed by a vote of 4 to 0.

11. **To review, discuss and act on needed improvements or repairs to the District's facilities.**

A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL**, to approve dimmable lights for Station 3, in the amount of 13,840.00. After discussion, the motion passed by a vote of 4 to 0.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the demolition quote for old Station 1 in the amount of \$48,456.00. After discussion, the motion passed by a vote of 4 to 0.

12. **To review, discuss and act on matters related to construction (current and proposed) projects.**

No action.

13. **To review, discuss and act on real estate matters.**

No action.

14. **To review, discuss and act on personnel matters**

No action

15. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

16. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

17. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

18. **To take action on matters discussed in closed session.**

No action.

19. **To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**


The next regular meeting will be Tuesday, January 14, 2024 at 6:00 p.m. at Westcom.

20. **Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting was adjourned at 7:55 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 11, 2025.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:  _____
KEN ARRINGTON
Secretary of the Board