

**MINUTES OF THE FEBRUARY 13, 2024 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **February 13, 2023**, at the offices of the District's Communication Center, **21728 Beechnut, Richmond, Texas 77407**.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Katie Norris** with RIT Financial, Rachele Hazel with RIT Management, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

**2. To receive public comment.**

None.

**3. Review and take action on matters relating to calling an election to be held on May 4, 2024.**

No action.

**4. To review and approve minutes for prior meetings.**

A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON** to approve the prior meeting minutes. After discussion, the motion was passed by a vote of 5 to 0.

**5. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, audit, and to review, discuss and act on District Investments and any necessary banking authorizations and pledge agreements.**

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Mr. **FOWLER**, seconded by Mr. **ARRINGTON** to pay the bills as presented. Ms. **BLONDELL** had questions regarding the report, so approval was tabled. The Board agreed that going forward, the report would reflect the month prior to the previous month. After discussion, the motion to pay the bills was passed by a vote of 5 to 0. Approval of the report was tabled until the next meeting.

6. **To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

No action.

7. **To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No action.

8. **To review, discuss and act on matters related to current and future construction projects.**

9. **To review, discuss and act on matters related to operation of dispatch center.**

Mr. McKnight reviewed significant events related to the operations of the dispatch center. He reported that four new hires have completed the training process, and hoped to post for the fifth position this week. A Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL** to approve the operations report as presented. After discussion, the motion was passed by a vote of 5 to 0.

*The Board went into closed session at 7:28 p.m. to discuss items 10 through 12.*

10. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

11. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

12. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

*The Board came out of closed session at 8:22 p.m.*

13. **To take action on matters discussed in closed session.**

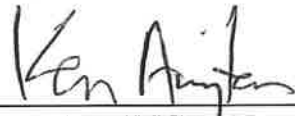
No action

**14. Adjournment.**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:22 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on March 19, 2024.

**HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

By:   
\_\_\_\_\_  
**KEN ARRINGTON**  
Secretary of the Board