

**MINUTES OF THE DECEMBER 12, 2023 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **December 12, 2023**, at the offices of the District's Communication Center, **21728 Beechnut, Richmond, Texas 77407**.

The District considered and acted upon the following matters:

The meeting was called to order at 6:00 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, IT Director, **Katie Norris** with RIT Financial, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To receive public comment.

None.

3. To review and approve minutes from prior meetings.

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER** to approve the prior meeting minutes for November and December. After discussion, the motion was passed by a vote of 5 to 0.

4. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, and to review, discuss and take action on District Investments and any necessary banking authorizations and pledge agreements.

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER** to approve the Financial reports, pay the bills as presented and close out the CD with Pioneer Bank and transfer funds to Texas Class. After discussion, the motion was passed by a vote of 5 to 0.

5. To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.

No action taken.

- 6. To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No action taken.

- 7. To review, discuss and act on matters related to current and future construction projects.**

No action taken.

- 8. To review, discuss and act on matters related to the operation of dispatch center.**

Mr. McKnight reviewed significant events related to the operations of the dispatch center. Mr. Maldonado provide a technology report. A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL** to approve the operations report as presented. After discussion, the motion was passed by a vote of 5 to 0.

- 9. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board did not have any matters for closed session.

- 10. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

The Board went into closed session at 8:30 p.m., and came out of closed session at 8:45 p.m.

- 11. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board did not have any matters for closed session.

- 12. To act on matters discussed in closed session.**

A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON** to approve the Real Estate agreement with Gold Star, and to authorize depositing the required escrow, and to authorize Mr. Terry to execute documents necessary for closing. After discussion, the motion was passed by a vote of 5 to 0.

- 13. Adjournment**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:50 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on January 9, 2024.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: Ken Arrington
KEN ARRINGTON
Secretary of the Board