

**MINUTES OF THE AUGUST 8, 2023 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **AUGUST 8, 2023**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, KEN ARRINGTON** and **JEFF JERNBERG**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, IT Director, **Katie Norris** with RIT Financial, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

**2. To receive public comment.**

None.

**3. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, and to review, discuss and take action on District Investments and any necessary banking authorizations and pledge agreements.**

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER** to approve the Financial reports and to pay the bills as presented. After discussion, the motion was passed by a vote of 5 to 0.

**4. To review, discuss and act to approve the increase in District Commissioner compensation.**

A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to increase the commissioner stipend to \$221 per meeting, with an annual cap of \$7,200. After discussion, the motion was passed by a vote of 5 to 0.

**5. To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

No action taken.

- 6. To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No action taken.

- 7. To review, discuss and act on matters related to current and future construction projects.**

No action taken.

- 8. To review, discuss and act on matters related to the operation of dispatch center.**

Mr. McKnight reviewed significant events related to the operations of the dispatch center and presented his proposed 2024 budget. A Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL** to approve the operations report as presented. After discussion, the motion was passed by a vote of 5 to 0. The proposed budget will be reviewed and considered at a later date.

- 9. To review, discuss and act on approval to proceed with the construction of a water rescue training facility.**

A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **JERNBERG** to proceed with locating property and proceeding with the development of a water rescue facility. After discussion, the motion was passed by a vote of 5 to 0.

- 10. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

- 11. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action taken.

- 12. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action taken.

- 13. To act on matters discussed in closed session.**

No action taken.

**14. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.**

The Board set a Special Meeting for August 17, 2023 at 5:00 pm to propose a budget and the 2024 ad valorem tax rate.

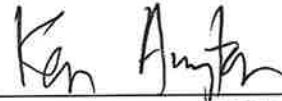
**15. Adjournment**

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:13 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 12, 2023.

**HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

By:



**KEN ARRINGTON**  
Secretary of the Board