

**MINUTES OF THE JUNE 13, 2023 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **JUNE 13, 2023**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The District considered and acted upon the following matters:

The meeting was called to order at 6:10 p.m. by Dale Terry, Board President, who announced that a quorum was present. Those Commissioners present were: **DALE TERRY, STEVE FOWLER, MARY BLONDELL, KEN ARRINGTON** and **JEFF JERNBERG**. Also, in attendance was **Ryan McKnight**, Director of WestCom, **Brian Gazaway**, WestCom Operations Manager, **Dennis Maldonado**, IT Director, **Katie Norris** with RIT Financial, **Josh Rambo**, the District's auditor, **Greg Booth** and **Kevin Whitworth** with Texas Regional Bank, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

The Board proceeded to address the following:

2. To receive public comment.

None.

3. To review, discuss and act on 2022 District Audit.

Josh Rambo with McCall Gibson Swedland Barfoot PLLC Rambo presented the District's Audit and informed the Board that the District received an unmodified opinion and that the financial statements represented a fair and accurate representation of the District's financial position for fiscal year 2022. Ms. Blondell made a motion, seconded by Mr. Arrington, to approve the Auditor's report pending a change the footnote on the bottom page 42, to indicate the "Amount in excess of \$7,200 has since been repaid as of the report date." Motion passed by a vote of 5 to 0.

4. To review, discuss and act on approval of prior meeting minutes.

Ms. **BLONDELL** made a motion, seconded by Mr. **ARRINGTON**, to approve the March 22, 2023, March 28, 2023, April 4, 2023, April 11, 2023 and May 2, 2023 minutes as presented. The motion passed by a vote of 5 to 0. The May 15, 2023 and June 6, 2023 were presented, but approval was tabled until the July meeting.

5. To review, discuss and act on the Treasurer's Financial Report, payment of District operating bills, payment of budgeted capital expenses and payment of operations funding pursuant to the service agreement with the Department, and to review, discuss and take action on District Investments and any necessary banking authorizations and pledge agreements.

Ms. Norris provided a report on the District's financials and presented the invoices to be paid. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG** to approve the

Financial reports and to pay the bills as presented. After discussion, the motion was passed by a vote of 5 to 0.

A motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve the pledge agreement with Simmons Bank in the amount of six million (\$6,000,000). After discussion, the motion was passed by a vote of 5 to 0.

A motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER**, to extend the longest maturity date for the District's investments from 18 months to 24 months. After discussion, the motion was passed by a vote of 5 to 0.

- 6. To designate the Harris County Tax Assessor-Collector's office to prepare the District's No New Tax Rate and related tax rate calculations for 2023.**

This item was addressed at the June 13 meeting. No action taken.

- 7. To review and act on amendments to District's 2023 budget.**

No action taken.

- 8. To review, discuss and act on acquisitions or needed repairs to the District's equipment, vehicles or apparatus.**

No action taken.

- 9. To review, discuss and act on needed improvements or repairs to the District's stations or related facilities.**

No action taken.

- 10. To review, discuss and act on matters related to operation and construction of new and interim dispatch center.**

Mr. McKnight provided the Board with an update of current operations and activities. Mr. Maldonado provided an update on technology. A Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to accept the report as presented. After discussion, the Motion passed by a vote of 5 to 0.

- 11. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

12. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

13. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action taken.

14. To act on matters discussed in closed session.

No action taken.

15. To discuss and take action to confirm the next regular monthly meeting date as well as any items that need to be on the next meeting agenda.

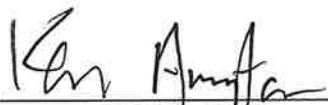
The Board set the next regular meetings for Tuesday, July 11 at 6:00 p.m. The Board will schedule a Special Meeting for July 25 to conduct a budget workshop.

16. Adjournment

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:03 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on August 1, 2023.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: 

KEN ARRINGTON
Secretary of the Board