

**MINUTES OF THE FEBRUARY 7, 2023 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **FEBRUARY 7, 2023**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 6:20 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, MARY BLONDELL** and **KEN ARRINGTON**. **JEFF JERNBERG** was unable to attend. Also, in attendance was Fire Chief **Bobby Clark**, Assistant Chiefs **Johnny Mitchell** and **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the "Department" and commonly known of as Community Volunteer Fire Department"), Kris Parrent of Conclusive Coding, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

A Quorum having been established, the Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3, to receive a presentation from Siddons Martin on the status of the 1956 Ford Restoration project and take any action regarding same. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **FOWLER** to approve phase three of the project in the amount of \$32,207.94. After discussion, the Motion passed by a vote of 4 – 0.

The Board next addressed item 4, to receive a report from Conclusive coding. Mr. Parrent provided the Board with a summary of significant events for the month of November. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the report as presented. The Motion passed by a vote of 4 – 0.

The Board next addressed Agenda items 5 and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$613,271.45, and operational expense in the amount of \$535,886.39. After discussion, the Motion was approved by a vote of 4 - 0.

The Board addressed item 6, related to surplus equipment. No action taken.

The Board addressed item 7, to review, discuss and take action on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus. A Motion was made by Mr.

**ARRINGTON**, seconded by Ms. **BLONDELL** to approve the graphic package for the Westcom Director's vehicle in the amount of \$995.00. After discussion, the Motion passed 4 – 0.

The Board next addressed item 8, to review, discuss and act on construction matters. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the contract with **AXIS Builders** for the renovation of Station 2. After discussion, the Motion passed by a vote of 4 – 0.

The Board addressed items 9 through 13. There were no items for closed session and no action taken.

The Board next addressed agenda item 14. The Board set the next regular meetings for Tuesday, February 14 at 6:00 p.m.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:13 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 16, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:   
**KEN ARRINGTON**  
Secretary of the Board