

**MINUTES OF THE JANUARY 3, 2023 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **JANUARY 3, 2023**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 6:21 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG** and **KEN ARRINGTON**. Also, in attendance was Fire Chief Bobby Clark and Assistant Chief **Johnny Mitchell** of Community Protection Agency, Inc., (referred to herein as the "Department" and commonly known of as Community Volunteer Fire Department"), Kris Parrent of Conclusive Coding, Joby Copley of Joiner Architects, and **David Manley** of Coveler & Peeler, P.C., the District's legal counsel.

A Quorum having been established, the Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3, to receive a presentation from Siddons Martin on the status of the 1956 Ford Restoration project and take any action regarding same. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **FOWLER** to approve phase two of the project in the amount of \$37,916.95. After discussion, the Motion passed by a vote of 5 – 0.

The Board next addressed items 4 & 5. No action taken.

The Board next addressed agenda item 6, regarding retention of the District's financial Auditor. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to renew the agreement with McCall Gibson Swedlund Barfoot PLLC. After review and discussion, the Motion passed by a vote of 5 – 0.

The Board next addressed agenda item 7, regarding the Investment Policy. A Motion was made by Mr. **ARRINGTON** to retain the current Investment Policy, seconded by Mr. **FOWLER**. After discussion, the Motion passed by a vote of 5 – 0.

The Board next addressed agenda item 8, to receive a report from Conclusive coding. Mr. Parrent provided the Board with a summary of significant events for the month of December. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the report as presented. The Motion passed by a vote of 5 – 0.

The Board next addressed Agenda items 9 and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$781,631.13, and operational expense in the amount of \$592,018.51. After discussion, the Motion passed by a vote of 5 - 0.

The Board addressed item 10, related to surplus equipment. No action taken.

The Board addressed item 11 to review, discuss and take action on acquisitions or needed repairs to the District's supplies, equipment, vehicles or apparatus. No action taken.

The Board next addressed item 12, to review, discuss and act on construction matters. Mr. Copley informed the Board that he had received bids for the Station 2 renovation project and would be reviewing. No action taken.

The Board addressed items 13 through 19. There were no items for closed session and no action taken.

The Board next addressed agenda item 20. The Board set the next regular meetings for Tuesday, January 10, at 6:00 p.m.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 7:46 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 16, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:   
**KEN ARRINGTON**  
Secretary of the Board