

**MINUTES OF THE NOVEMBER 11, 2022 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **NOVEMBER 1, 2022**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 6:06 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, JEFF JERNBERG, STEVE FOWLER, KEN ARRINGTON**, and **MARY BLONDELL**. Also, in attendance was Fire Chief Bobby Clark, Assistant Chiefs **Johnny Mitchell** and **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the “Department” and commonly known of as Community Volunteer Fire Department”), Kris Parrent of Conclusive Coding, and **David Manley** of Coveler & Peeler, P.C., the District’s legal counsel.

A Quorum having been established, the Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3, to approve the Minutes of Prior District Meetings. A Motion was made by Mr. **FOWLER**, seconded by Ms. **BLONDELL**, to approve the minutes for the prior meetings. After discussion, the Motion passed 5 – 0.

The Board addressed Agenda item 4 regarding financial matters. No action taken.

The Board next addressed Agenda items 5, to review and act on amendments to District’s 2022 budget. No action taken.

The Board next addressed Agenda items 6, to receive information from Siddons Martin and to review, discuss and act upon restoration of the 1956 Ford Fire truck. A Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON** to approve up to \$18,500 for Siddons Martin to take the truck to San Antonio to take apart to determine amount and scope of work required to restore it. After discussion, the Motion passed 5 – 0.

The Board next addressed item 7 through 10. A Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL** to:

- Ratify continuing Contract with a private law firm pursuant to §6.30 of the Property Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract;
- Approve the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Property Tax Code and adoption of a Resolution regarding same for taxes;

- Approve the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Property Tax Code and adoption of a Resolution regarding same; and
- Approve the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Property Tax Code and adoption of a Resolution regarding same.

After review and discussion, the Motion passed 5 – 0.

The Board next addressed item 11, to receive a report from Conclusive coding. Mr. Parrent provided the Board with a summary of significant events for the month of October. A Motion was made by Commissioner **BLONDELL**, seconded by Commissioner **FOWLER**, to approve the report as presented. After discussion, the Motion passed 5 - 0.

The Board next addressed Agenda items 12 and received an operations and financial report from Community Volunteer Fire Department. Chief Clark, Chief Mitchell and Chief Taylor provided a summary of responses and activity. After review, a Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to accept the reports and approve reimbursement of payroll expenses in the amount of \$546,760.62, and operational expense in the amount of \$660,938.37. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed item 13, to review the District's Workers' Compensation policy. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve renewing the District's Workers Compensation policy with the Out of Network option. After review and discussion, the Motion passed 5 – 0.

The Board addressed items 14 through 16. No action taken.

The Board next addressed item 17, to review, discuss and act on proposed Interlocal Agreement with Fort Bend County regarding housing Hazmat team. Ms. **BLONDELL** made a Motion, seconded by Mr. **ARRINGTON**, to approve the Interlocal Agreement with Fort Bend County, incorporating Mr. Manley's proposed revisions. After review and discussion, the Motion passed 5 – 0.

The Board next addressed items 18 through 19. No action taken.

The Board addressed items 20 through 22 and went into executive session at 7:22 p.m. to discuss personnel matters. The Board came out of executive session at 7:43 p.m.

The Board address Agenda item 23 regarding items discussed in executive session. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **TERRY**, to approve the Fire Department's new salary schedule to be effective November 1, 2022. Motion passed 5 – 0.

The Board next addressed agenda item 24. The Board set the next regular meetings for December 6, 2022 and December 13, 2022 at 6:00 p.m.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 7:56 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on December 6, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



KEN ARRINGTON
Secretary of the Board