

**MINUTES OF THE AUGUST 2, 2022 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **AUGUST 2, 2022**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 7:19 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, KEN ARRINGTON, MARY BLONDELL** and **JEFF JERNBERG**. Also, in attendance was Fire Chief **Bobby Clark** and **Assistant Chiefs Johnny Mitchell** and **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the “Department” and commonly known of as Community Volunteer Fire Department”), **Kris Parrent** with Conclusive Coding, and **David Manley** of Coveler & Peeler, P.C., the District’s legal counsel.

A Quorum having been established, the Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3, to approve the Minutes of Prior District Meetings. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **FOWLER** to approve the minutes for the July 5, 2022 regular meeting. After discussion, the Motion passed 3 – 0. Ms. **BLONDELL** and Mr. **JERNBERG** abstained. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **FOWLER** to approve the minutes for the July 12, 2022, regular meeting. After discussion, the Motion passed 4 – 0. Mr. **JERNBERG** abstained.

The Board addressed Agenda item 4. The Treasurer’s Financial Report including the Financial Report prepared by RIT Management, the District’s bookkeeper will be reviewed at the District’s second monthly meeting.

The Board next addressed Agenda item 5 to review and act on amendments to District’s 2022 budget. No action was taken.

The Board next addressed Agenda item 6 to receive a report from Conclusive Coding regarding the District’s social media presence. Mr. Parrent provided the Board with a summary of the District’s and Department’s social media and significant events that occurred during July. He informed the Board the U.S. State Department had referred some people from India who had requested a tour of the facilities. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG** to approve the report received. The Motion passed 5 – 0.

The Board next addressed Agenda items 7 and 8 together and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to approve reimbursement of payroll expenses in the amount of \$561,254.71, and operational expense in the amount of \$441,621.17. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed items 9 through 10. No action taken.

The Board next addressed Agenda item 11, to review, discuss and act on needed improvements or repairs to the District stations or related facilities. A Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL** to proceed with expanding Station 2's dorm rooms. After discussion, the Motion passed 5 – 0.

The Board next addressed items 12 and 13 together, regarding the operations and building of a new dispatch center. A Motion was made by Mr. **ARRINGTON**, seconded by Mr. **JERNBERG** to exclude maintenance form the technology fee charged to Westcom's service providers and to approve \$20,000 to purchase the technology required to support Fort Bend ESD 5's transition to Westcom. After discussion, the Motion passed 5 – 0.

The Board addressed items 14 through 16 and went into closed session at 9:15 p.m. to discuss personnel and legal issues, and came out of closed session at 10:06 p.m.

The Board next addressed agenda item 17, to act on matters discussed in closed session. No action taken.

The Board next addressed agenda item 18. The Board set the next regular meeting for August 9, 2022, at 7:00 p.m.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 10:20 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 6, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By: 

KEN ARRINGTON
Secretary of the Board