

**MINUTES OF THE JUNE 7, 2022 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **JUNE 7, 2022**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 7:06 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG and KEN ARRINGTON**. Also, in attendance was Fire Chief **Bobby Clark, Assistant Chief Johnny Mitchel**, and **Assistant Chief Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the “Department” and commonly known of as Community Volunteer Fire Department”), **Kris Parrent** from Conclusive Coding and **David Manley** of Coveler & Peeler, P.C., the District’s legal counsel.

Mr. Manley administered the Oath of office to Mr. **ARRINGTON**.

A Quorum having been established, the Board addressed Agenda item 4 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 5 to elect District Officers. Mr. **FOWLER** made a Motion, seconded by Ms. **BLONDELL**, to elect:

Dale Terry, President  
Jeff Jernberg, Vice President  
Mary Blondell, Treasurer  
Ken Arrington, Secretary  
Steve Fowler, Assistant Secretary and Assistant Treasurer

After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda item 6, to approve the Minutes of Prior District Meetings. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG** to approve the minutes for the April 5, 2022; April 12, 2022, May 3, 2022, and May 10, 2022 regular meeting minutes. After discussion, the Motion passed 5 – 0.

The Board addressed Agenda item 7 and received a Treasurer’s Financial Report including the Financial Report prepared by RIT Management, the District’s bookkeeper. This report will be reviewed by Mr. Parr at the District’s second monthly meeting. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to transfer \$1,000,000 to Community VFD to cover expenses. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed item 8 regarding commissioner compensation requests. After review, a

Motion was made by Mr. **ARRINGTON**, seconded by Ms. **BLONDELL**, to approve commissioner compensation requests as submitted. After discussion, the Motion was approved by a vote of 5 - 0.

The Board next addressed Agenda item 9 to review and act on amendments to District's 2022 budget. No action was taken.

The Board next addressed Agenda item 10, to review and take action on the First Amendment to the 2021 Interlocal Cooperation Agreement for the Collection of Taxes between Fort Bend County and the District. A Motion was made by Mr. **JERNBERG**, seconded by Mr. **ARRINGTON**, to approve the amendment. After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda item 11, to review, discuss and take action to approve receipt of electronic (downloadable) Paid-Up and Delinquent Reports from the Texas Comptroller's Office. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to approve the receipt of electronic (downloadable) Paid-Up and Delinquent Reports from the Texas Comptroller's Office. After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda item 12 and received a report from Mr. Parrent from Conclusive Coding. Mr. Parrent updated the Board on the Department's Social Media exposure and events. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **ARRINGTON**, to accept the report as presented. After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda items 13 and 14 together and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to approve reimbursement of payroll expenses in the amount of \$536,428.91, and operational expense in the amount of \$374,689.26. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed items 15 through 19. No action taken.

The Board next addressed Agenda items 20 through 23. The Board went into closed session at 8:45 to discuss personnel issues and came out of closed session at 9:30. No action taken.

The Board next addressed agenda item 24. The Board set the next regular meeting for June 14, 2022, at 7:00 pm.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 9:55 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on July 5, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:   
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**KEN ARRINGTON**  
Secretary of the Board