

**MINUTES OF THE MAY 3, 2022 MEETING OF THE
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **MAY 3, 2022**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 7:28 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, MARY BLONDELL**, and **JEFF JERNBERG**. **ROBERT PEREZ** was unable to attend. Also, in attendance was Fire Chief **Bobby Clark**, Assistant Chief **Johnny Mitchel**, and Assistant Chief **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the “Department” and commonly known of as Community Volunteer Fire Department”), **Kris Parrent** from Conclusive Coding and **David Manley** of Coveler & Peeler, P.C., the District’s legal counsel.

The Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3 to approve the Minutes of Prior District Meetings. This item was tabled.

The Board addressed Agenda item 4 and received a Treasurer’s Financial Report including the Financial Report prepared by RIT Management, the District’s bookkeeper. Ms. **BLONDELL** presented the report. The Board then addressed the payment of District operating bills including the payment of Commissioner fees in accordance with District policy and proper documentary support. For a more detailed overview of the District’s financial condition, see the financial report on file with the District. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve the financial report and the payment of District operating bills as presented. After discussion, the Motion was approved by a vote of 4 - 0.

The Board addressed item 5 regarding commissioner compensation requests. After review, a Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve commissioner compensation requests as submitted. After discussion, the Motion was approved by a vote of 4 - 0.

The Board next addressed Agenda item 6 to review and act on amendments to District’s 2022 budget. No action was taken.

The Board next addressed Agenda item 7 and received a report from Mr. Parrent from Conclusive Coding. Mr. Parrent updated the Board on the Department’s Social Media exposure and

events. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER**, to accept the report as presented. After discussion, the Motion passed 4 – 0.

The Board next addressed Agenda items 8 and 9 together and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to approve reimbursement of payroll expenses in the amount of \$512,395.33, and operational expense in the amount of \$703,407.55. After discussion, the Motion was approved by a vote of 4 - 0.

The Board addressed items 10 through 14. No action taken.

The Board next addressed Agenda items 15 through 18. The Board went into closed session at 8:30 to discuss personnel issues and came out of closed session at 8:53. No action taken

The Board next addressed agenda item 19. The Board set the next regular meeting for May 10, 2022, at 7:00 pm.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:53 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on June 7, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:


STEVE FOWLER
Secretary of the Board