

**MINUTES OF THE APRIL 5, 2022 MEETING OF THE  
HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**

A Meeting was duly called of the Board of Commissioners of **HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100**, which was held, **APRIL 5, 2022**, at the offices of the District Training Center, 16005 Bellaire Blvd., Houston, Texas 77083.

The Board addressed Agenda item 1 and the meeting was called to order at 7:03 P.M., by **DALE TERRY**, President and presiding officer of the meeting. Those Commissioners present were **DALE TERRY, STEVE FOWLER, MARY BLONDELL, JEFF JERNBERG and ROBERT PEREZ**. Also, in attendance was Fire Chief **Bobby Clark** and Assistant Chief **Josh Taylor** of Community Protection Agency, Inc., (referred to herein as the “Department” and commonly known of as Community Volunteer Fire Department”), **Kris Parrent** from Conclusive Coding and **David Manley** of Coveler & Peeler, P.C., the District’s legal counsel.

The Board addressed Agenda item 2 and opened the floor to receive public comment. None was received.

The Board next addressed Agenda item 3. A Motion was made by Mr. **PEREZ**, seconded by Ms. **BLONDELL**, to accept the 2021 Audit as presented. After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda item 4 to approve the Minutes of Prior District Meetings. A Motion was made by Ms. **BLONDELL**, seconded by Mr. **FOWLER** to approve the minutes for the March meetings. After discussion, the Motion passed 5 – 0.

The Board addressed Agenda item 5 and received a Treasurer’s Financial Report including the Financial Report prepared by RIT Management, the District’s bookkeeper. Ms. **BLONDELL** presented the report. The Board then addressed the payment of District operating bills including the payment of Commissioner fees in accordance with District policy and proper documentary support. For a more detailed overview of the District’s financial condition, see the financial report on file with the District. A Motion was made by Mr. **PEREZ**, seconded by Mr. **JERNBERG**, to approve the financial report and the payment of District operating bills as presented. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed item 6 regarding commissioner compensation requests. After review, a Motion was made by Ms. **BLONDELL**, seconded by Mr. **JERNBERG**, to approve commissioner compensation requests as submitted. After discussion, the Motion was approved by a vote of 5 - 0.

The Board next addressed Agenda item 7 to review and act on amendments to District’s 2022

budget. No action was taken.

The Board next addressed Agenda item 8 and received a report from Mr. Parrent from Conclusive Coding. Mr. Parrent updated the Board on the Department's Social Media exposure and events. A Motion was made by Mr. **PEREZ**, seconded by Mr. **JERNBERG**, to accept the report as presented. After discussion, the Motion passed 5 – 0.

The Board next addressed Agenda items 9 and 10 together and received an operations and financial report from Community Volunteer Fire Department. Chief Clark provided a summary of responses and activity. After review, a Motion was made by Mr. **PEREZ**, seconded by Mr. **JERNBERG**, to approve reimbursement of payroll expenses in the amount of \$715,814.79, and operational expense in the amount of \$444,396.03. After discussion, the Motion was approved by a vote of 5 - 0.

The Board next addressed Agenda items 11, to review and act on sponsorship of the Katy Safety Festival. After review, a motion was made by Mr. **JERNBERG**, seconded by Ms. **BLONDELL**, to approve \$15,000 to sponsor the event. After discussion, the Motion was approved by a vote of 5 - 0.

The Board addressed items 12 through 16. No action taken.

The Board next addressed Agenda item 17, regarding engagement of a mental health professional organization. A Motion was made by Mr. **PEREZ**, seconded by Mr. **JERNBERG**, to retain FIRST to provide mental health support services to the District. After discussion, the Motion was approved by a vote of 5 - 0.

The Board next addressed Agenda items 18 through 21. The Board went into closed session at 8:27 to discuss personnel issues and came out of closed session at 8:37. No action taken.

The Board next addressed agenda item 22. No action taken.

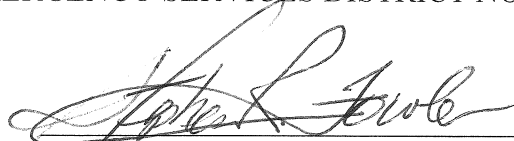
The Board set the next regular meeting for April 12, 2022, at 7:00 pm.

There being no further business brought before the Board, and no objection made to concluding the meeting, the meeting adjourned at 8:40 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on June 7, 2022.

HARRIS-FORT BEND EMERGENCY SERVICES DISTRICT NO. 100

By:



**STEVE FOWLER**

Secretary of the Board